

The State Board of Accounts requires the Corporation to have any employee whom Administration deems necessary to view an internal controls webinar and submit a signed certification page that will be kept on file stating that they have viewed the webinar.

Please go to the school's website at www.lanesville.k12.in.us to view the webinar. The Internal Controls video is located under the "Our District", then "Contracts and Policies" section.

When completed, print, sign and date the certification page below. This can be dropped off at school, mailed in or emailed to Carrie Simler. This certification page must be submitted within 10 days of hire date.

Carrie Simler
Human Resource Director
812-952-2555 x362
simlerc@lanesville.k12.in.us

INTERNAL CONTROL TRAINING CERTIFICATION FOR ELECTED OFFICIALS, APPOINTEES, AND EMPLOYEES

I, _____ (printed name), the duly elected, appointed, or employed _____ (position) for Lanesville Community School Corporation certify that I received the following training concerning internal controls standards and procedures as required by Ind. code 5-11-1-27(g)(2):

Title of Training:
Internal Controls

Time Spent
27 minutes

Signature: _____

Date: _____

*This certification may be printed, signed, and retained in paper form or electronically. If signed electronically, the elected official, appointee, or employee must designate his or her signature by typing the last four digits of their Social Security number in the signature line.

